

**CONTRACTOR RATING SYSTEM**  
**FOR**  
**PUBLIC WORKS PROJECTS**

**Project Name:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_

<b>RATING SYSTEM</b>	
<b>EXCELLENT:</b> Contractor completed project items early, on or below budget giving Bay County a high quality product with no intervention from the County's Project Manager or inspectors.	4 *
<b>VERY GOOD:</b> Contractor completed project items on time, on budget, giving good quality with little or no intervention from County Project Manager or inspectors.	3
<b>SATISFACTORY:</b> Contractor completed project items on time, on budget providing quality in accordance with plans and specifications with some intervention from Project Manager or inspectors.	2
<b>MARGINAL:</b> Contractor required intervention on part of the County to meet quality standards in plans and specifications. Project may have had cost or schedule overruns.,	1 *
<b>UN-SATISFACTORY:</b> Contractor did not successfully complete project.	0 *
<b>NR:</b> Not rated.	NR

\* Written justification is required for rating of 0, 1 and 4

## PROJECT MANAGEMENT

1. How well did Contractor comply with the terms and conditions of the contract?	4	3	2	1	0	NR
2. Did Contractor maintain negotiated schedule?	4	3	2	1	0	NR
3. Did Contractor meet negotiated cost?	4	3	2	1	0	NR
4. Did Contractor meet County's job site safety requirements?	4	3	2	1	0	NR
5. How well did contractor and all contractors' personnel interact and communicate with County members?	4	3	2	1	0	NR
6. How well did Contractor work with public to include motorist, residents, and businesses impacted by the project?	4	3	2	1	0	NR
7. Did Contractor handle unexpected changes to the scope of work?	4	3	2	1	0	NR
8. Did Contractor complete job with minimal items on punch list?	4	3	2	1	0	NR
9. What condition did Contractor leave job site?	4	3	2	1	0	NR
10. Was equipment in good working condition?	4	3	2	1	0	NR
11. Did Contractor submit project test data in accordance to specifications?	4	3	2	1	0	NR
12. Did Contractor comply with road closures and maintenance of traffic plan?	4	3	2	1	0	NR
13. Did Contractor perform work in accordance with bid specifications and plans with no claims or changes?	4	3	2	1	0	NR
14. Did Contractor install and maintain erosion control?	4	3	2	1	0	NR
15. Did Contractor mobilize at the beginning and end of job in a timely manner?	4	3	2	1	0	NR
16. How knowledgeable and efficient was the Contractor's personnel in performing work?	4	3	2	1	0	NR
17. Did the Contractor pay subcontractors and material suppliers promptly?	4	3	2	1	0	NR
18. Did Contractor minimize waste of materials?	4	3	2	1	0	NR
19. Did Contractor accomplish contract close out in accordance with contract?						

**TOTAL POINTS:**\_\_\_\_\_

**TOTAL POSSIBLE:**\_\_\_\_\_

## PAVING

1. Did asphaltic concrete mix delivered to site compare to job mix formula?	4	3	2	1	0	NR
2. Did plant production keep up with on-site demand?	4	3	2	1	0	NR
3. Did Contractor comply with temperature requirement for delivery and mat placement?	4	3	2	1	0	NR
4. Did Contractor accomplish a continuously moving paving operation?	4	3	2	1	0	NR
5. Did the Contractor handle paver stop and starting well?	4	3	2	1	0	NR
6. Did Contractor meet county's requirement to place a mat that is consistent in temperature and composition from side to side and top to bottom of the mat?	4	3	2	1	0	NR
7. Did Contractor construct all longitudinal and transverse paving joints well?	4	3	2	1	0	NR
8. Did Contractor maintain agreed upon rolling procedures to compact mat?	4	3	2	1	0	NR
9. Did Contractor maintain longitude and horizontal slope requirements?	4	3	2	1	0	NR
10. How was the overall appearance of the mat after compaction?	4	3	2	1	0	NR
11. Did Contractor comply with temporary striping requirements?	4	3	2	1	0	NR

**TOTAL POINTS:**\_\_\_\_\_

**TOTAL POSSIBLE:**\_\_\_\_\_

## EARTH WORK

1.	Did the Contractor accomplish shoulder work and embankment construction in accordance with plans and specifications?	4	3	2	1	0	NR
2.	How was the overall appearance of the Contractor's grassing and/or sodding at the end of the established period?	4	3	2	1	0	NR
3.	Did the Contractor de-water property (where required)?	4	3	2	1	0	NR
4.	Did the Contractor properly install and compact sub-grade base on foundation material?	4	3	2	1	0	NR
5.	Did the Contractor match plan grades within specifications?	4	3	2	1	0	NR
6.	How well did Contractor accomplish back filling of trenches, retaining walls and foundations?	4	3	2	1	0	NR
7.	Did the Contractor place erosion control blankets in accordance with plans and specifications?	4	3	2	1	0	NR

**TOTAL POINTS:**\_\_\_\_\_

**TOTAL POSSIBLE:**\_\_\_\_\_

## DRAINAGE

1. Did the Contractor use shoring methods for excavation and trench areas?	4	3	2	1	0	NR
2. Did the Contractor excavate for structures and pipe in accordance with plans and specifications?	4	3	2	1	0	NR
3. Did the Contractor use bedding methods for structures and pipe?	4	3	2	1	0	NR
4. Did the Contractor back fill (compaction and density control) in accordance with plans and specifications?	4	3	2	1	0	NR
5. Did the Contractor grout structure?	4	3	2	1	0	NR
6. Did the Contractor match plan grades within plans and specifications?	4	3	2	1	0	NR
7. Did the Contractor prevent drainage structure from filling up with dirt?	4	3	2	1	0	NR
8. How efficient was the Contractor's stream diversion (if applicable)?	4	3	2	1	0	NR

**TOTAL POINTS:**\_\_\_\_\_

**TOTAL POSSIBLE:**\_\_\_\_\_

### CONCRETE / ARMOR FORM / SAND-CEMENT

1. Did the Contractor place concrete (mix, reinforcement steel and forms in accordance with the plans and specifications?	4	3	2	1	0	NR
2. Did the Contractor toe in armorform and sand-cement?	4	3	2	1	0	NR
3. Did the concrete mix delivered to the site meet strength and slump requirements?	4	3	2	1	0	NR
4. Was aesthetics of concrete/armor form work acceptable?	4	3	2	1	0	NR

**TOTAL POINTS:**\_\_\_\_\_

**TOTAL POSSIBLE:**\_\_\_\_\_

## STRUCTURAL

1. Did the Contractor install piling/sheet piling in accordance with plans and specifications?	4	3	2	1	0	NR
2. Did the Contractor install foundation in accordance with plans and specifications?	4	3	2	1	0	NR
3. Did the Contractor frame building/structure in accordance with plans and specifications?	4	3	2	1	0	NR
4. Did the Contractor finish building/structure in accordance with plans and specifications?	4	3	2	1	0	NR
5. Did the Contractor install plumbing system in accordance with plans and specifications?	4	3	2	1	0	NR
6. Did the Contractor install electrical system in accordance with plans and specifications?	4	3	2	1	0	NR
7. Did the Contractor install roof system in accordance with plans and specifications?	4	3	2	1	0	NR
8. Did the Contractor supply materials to meet requirement of plans and specifications?	4	3	2	1	0	NR
9. Did the Contractor install seawall in accordance with plans and specifications?	4	3	2	1	0	NR
10. Did the Contractor install dock in accordance with plans and specifications?	4	3	2	1	0	NR

**TOTAL POINTS:**\_\_\_\_\_

**TOTAL POSSIBLE:**\_\_\_\_\_

- |     |   |       |
|-----|---|-------|
| 1.  | Total Points for Project Management                         | _____ |
| 2.  | Total Possible Points for Project Management                | _____ |
| 3.  | Number of Project Management Items Rated                    | _____ |
| 4.  | Average Score for Project Management (No. 1 ÷ No. 3)        | _____ |
| 5.  | Total Score for Project Management 100 Point Scale          | _____ |
| 6.  | Weighted Total Score for Project Management (0.5 x No. 5)   | _____ |
| 7.  | Total Points for Project Performance                        | _____ |
| 8.  | Total Possible Points for Project Performance               | _____ |
| 9.  | Number of Project Performance Items Rated                   | _____ |
| 10. | Average Score for Project Performance (No. 7 ÷ No. 9)       | _____ |
| 11. | Total Score for Project Performance on 100 Point Scale      | _____ |
| 12. | Weighted Total Score for Project Performance (.05 x no. 11) | _____ |
|     | Composite Rating (No. 11 + No. 12)                          | _____ |